Nomination and Consent Form for Chapter Officers

I. Nomination Consent Form

To validate your intent to run for office, this form must be completed and submitted to your Chapter Elections Committee

I,_____, of Chapter_____ hereby consent to be a candidate for _____and agree to serve if elected. I acknowledge that I am a member in good standing and it shall be my duty and responsibility to submit to my successor in this office, all books, papers and other property of CSUEU that may be in my possession at the close of my official term. I have completed the basic job steward training course or will complete the course within six months.

Signature:_____**Date:**_____

Work Phone #:_____**Home/Cell #:**_____**Email:** _____

Contact Address:_____

_____

II. Candidate's Ballot Statement

Candidates may provide a statement that will be posted on the CSUEU Elections website.
By filling out this portion of the form, you are authorizing CSUEU to post this information on our website. Statements shall be no longer than 500 words. Statements over 500 words will be truncated within reason. If you wish to direct members to a website or address, it must be included in your statement.
(A separate sheet may be attached to this form.)

Officer Descriptions and Eligibility

All Chapter Officers must complete steward training within six months of assuming the role.
Completion of steward training does not require the officer to serve as a steward.

Chapter Office	Eligibility Requirement
Chapter President/ General Council Delegate	The President shall preside at all meetings of the Chapter and of the Executive Committee, and shall exercise general supervision over activities of the Chapter. He/She shall appoint and remove all members of committees, subject to the rights of the Executive Committee to disaffirm such appointment or removal, and shall be an *Ex Officio* member of each Chapter Committee. The President shall be a Chapter General Council Delegate and shall serve at the meetings of the CSEA General Council. The president, by reason of his office, is a member of the board of directors of the corporation CSUEU and is required to attend CSUEU Board meetings.
Chapter Vice President	The Vice-President shall act for, and in the place of, the President at the latter's request or during his/her absence or disability, and shall perform duties as assigned by the President. In the absence of an elected Chief Steward, the Vice President may serve in that capacity.
Chapter Records Officer	The Records Officer shall record the minutes of all chapter and executive committee meetings (excluding Stewards Council meetings), have custody of the records of the chapter, ensure that a copy of the Chapter Bylaws, CSUEU Bylaws and Policy File are available at all meetings. He/She shall transmit copies of all amendments to the Chapter Bylaws to the CSUEU Policy File Committee Chair. He/She shall perform such other duties as assigned by the President. The Records Officer shall make chapter minutes available to all represented employees.
Chapter Treasurer	The Treasurer shall review and monitor all chapter financial transactions, render a financial report at each Chapter and Executive Board meeting, render such financial reports to the CSUEU Vice President for Finance as required by the Policy File, and perform such other duties as assigned by the President.
Chapter Bargaining Unit Representative	The Chapter Bargaining Unit Representatives represent the employees in their respective Bargaining Units, at chapter and executive committee meetings, and present their constituents' views to respective unit councils either in writing, or when authorized, in person at meetings of the unit council.
Chapter Organizing Chair	The Chapter Organizing Committee Chair shall chair the Chapter's Organizing Committee. The Chapter Organizing Committee Chair shall ensure that a new employee orientation exists, and that new employee packets are distributed. The Chapter Organizing Committee Chair shall develop chapter programs to promote membership recruitment and coordinate the implementation of CSUEU-approved statewide organizing programs on the campus.

Prohibited Conduct

The following conduct is prohibited for all candidates and members during the Chapter Elections process.
Protest procedures are available at the CSUEU Elections website at www.csueu.org

- Candidates and members are prohibited from using obscene or false statements.
- Candidates and members shall not encourage voters to base their judgments on considerations of race, color, sex, religion, occupation, national origin, sexual orientation, ancestry, disability, age or any legally protected class.
- Members' dues shall not be used to support or oppose any candidate for any CSUEU office.
- CSUEU equipment or resources such as, but not limited to, telephones, fax machines and computers shall not be used for the purpose of supporting or opposing any candidate over another for any CSUEU office.
- CSEA staff are prohibited from advocating for or against candidates or rendering any services to any candidate for any CSUEU office.

Oath of Office

I do hereby solemnly affirm that I will, to the best of my ability and, in accordance with the California State University Employees Union (CSUEU) Bylaws and Policy File and California State Employees Association (CSEA) Bylaws, faithfully discharge the duties of the office to which I have been elected or appointed. I will deliver to my successor in office or CSUEU, all books, papers and other CSUEU property, including electronic equipment and files that are in my possession or control at the end of my term.